



Quality Requirements for Suppliers

# **JAECKEL TOOL AND MANUFACTURING, INC.**

## **QUALITY REQUIREMENTS FOR SUPPLIERS**

### **(QRS)**

#### **Quality Policy:**

We are committed to customer service and satisfaction. We will continually improve our processes to exceed expectations.

#### **Quality Objectives:**

Safety, Quality, and Customer Service



## Quality Requirements for Suppliers

### TABLE OF CONTENTS:

- 1.0 Scope
- 2.0 Supplier Performance, Approval and Evaluation
- 3.0 Quality System Requirements
- 4.0 Supplemental Quality System Requirements

#### **1.0 SCOPE**

**1.1** This document establishes quality requirements for all suppliers providing parts or services by purchase order or contract. In the event there is conflict between the purchase order or contract and this document, the purchase order or contract will supersede.

**1.2** All correspondence with JTM will be in English.

**1.3** Contact information is as follows:

Website: [www.Jaeckeltool.com](http://www.Jaeckeltool.com) / Email: [JTM@Jaeckeltool.com](mailto:JTM@Jaeckeltool.com)

#### **2.0 SUPPLIER PERFORMANCE, APPROVAL, AND EVALUATION**

**2.1** Suppliers will maintain an approved or certified QMS that complies with the appropriate regulatory guidelines and requirements (EX: AS9100/ISO9001/NADCAP). Supplier agrees to complete all surveys sent by JTM and return within fifteen (15) days.

**2.2** Suppliers are monitored for Quality performance and OTD with 98% expectations and will be periodically evaluated for approval status based on time, cost and quality performance using these metrics and quotes. Failure to maintain expectations may result in removal of approval status as a JTM supplier.

**2.3** Manufactures of materials, parts and assemblies will maintain an approved or certified QMS that complies with the appropriate regulatory guidelines and requirements.

#### **3.0 QUALITY SYSTEM REQUIREMENTS**

**3.1** The QRS flows the quality system requirements, define additional requirements, and advises suppliers of theirs, and their sub-tier suppliers, QMS requirements. All suppliers and their sub-tier suppliers are subject to onsite evaluations by JTM, customers and regulatory



## Quality Requirements for Suppliers

agencies and will show awareness of their contribution to product safety, conformity, the importance of ethical behavior, and the detection and prevention of FOD and counterfeit parts.

**3.2** It is the supplier's responsibility to ensure only approved sources are used to produce parts or perform services and to flow all applicable requirements to them.

**3.3** First Article (FAI) Inspections for all parts and tooling are required to be submitted via email for initial orders or rework orders subject to FAI per AS9100 and its requirements. Suppliers may use the AS9102 form to complete this.

**3.4** Supplier's will send certifications or signed Statement of Conformity (C of C) for all parts shipped denoting acceptance via email. Test and inspection reports must be sent via email upon request.

**3.5** Parts are to be marked or tagged to maintain identification and traceability requirements of the PO and AS9100.

**3.6** Supplier will notify JTM immediately when a nonconformance of any type is found and request disposition to proceed by submitting an NCR via email with complete, detailed description of the nonconformance, actions on how it was caused (if occurring at supplier facility) and photos showing the area affected on the part.

**3.7** Any SCAR submitted to supplier will be completed and returned via email by the due date specified.

## **4.0 SUPPLEMENTAL QUALITY REQUIREMENTS**

**4.1** Suppliers will maintain control of inspection/approval stamps, if applicable, per AS9100.

**4.2** Tooling controlling or checking final configuration of parts will be inspected to ensure compliance with AS9100 requirements. JTM reserves the right to request inspection reports on these tools.

**4.3** Records are to be maintained for a minimum of ten (10) years.

**4.4** Supplier will notify JTM in a timely manner of latent defect reporting via email and will contain all pertinent information concerning the part, condition (i.e., part number, part name, quantities, serial number range, ship dates, time frame of latent defect, and a detailed description of the defects) and the corrective action taken place to prevent reoccurrence.

**4.5** Supplier shall not make configuration changes without written consent of JTM. Notifications of approved changes made must be sent in writing.



## Quality Requirements for Suppliers

**4.6** It is supplier's responsibility to ensure all data in their possession is the latest revision and to notify JTM if there are any discrepancies or questions prior to work being performed or supplier will correct parts to the latest revision at their cost.

**4.7** Packing list must contain any applicable sub-tier supplier information if one was used.